

**MATC Regional Board Meeting**  
**Wednesday, May 20, 2009, 4:00 PM**  
**UVU, Wasatch Campus, Room WC (204) Lecture Hall**

***Board Members Present:***

Chuck Castleton – Chair  
Wayne Anderson  
Jim Evans  
Jen Kelson  
Mark Marsh  
Gail McGuill  
Arthur Newell  
Tim Osborn

***Board Members Excused:***

Randall Boothe  
Craig Carlile  
Mary Ann Christiansen  
Carolyn Merrill  
Brent Gordon  
Philip Marchant  
Russ Fotheringham

Clay Christensen, President  
Barbara Mendenhall, Assistant

***Staff:***

Fred Keetch, Vice President, Instruction  
Kirt Michaelis, Vice President, CFO/Finance  
Ken Pierce, Vice President, Student Services  
Mark Walker, Vice President, Operations  
Mark Middlebrook, Manager, Marketing  
Renee Knapp, Director, Human Resource  
Holly Peterson, Director, Programs  
Lavette Brooks, Manager, Financial Operations

***Guests:***

Cheryl Hardy, CTE Director, Wasatch School District  
Ann Horner, Former MATC Board Member

**WELCOME**

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Chair Castleton welcomed the group and a special welcome to Cheryl Hardy, CTE Director from Wasatch School District.

## PLEDGE OF ALLEGIANCE

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Chair Castleton led the group in the Pledge of Allegiance.

## RECOGNITION OF MATC BOARD MEMBER – ANN HORNER

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Ann Horner was recognized for her many years of dedicated service as a Board Member for Mountainland Applied Technology College.

## APPROVAL OF MINUTES

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Minutes from the April, 2009 Board meeting were included for review and approval.

**Motion:**        **Approval of minutes**

**Moved:**        Arthur Newell

**Second:**       Jen Kelson

**Vote:**            Unanimous

## MATC PROGRAMS FOR 2009-2010

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Vice President Keetch reviewed the MATC programs for the 2009-2010 year. He explained that each year the programs must be reviewed by the Board for COE accreditation. He highlighted the Welding program, it will be a full day and evening program this year and will be held at the Geneva building and will service up to 32 students. There were five programs that were dropped this year, because of legislative budget cuts.

**Motion:**        **Approval of MATC Programs for 2009-2010**

**Moved:**        **Mark Marsh**

**Second:**       **Arthur Newell**

**Vote:**            **Unanimous**

## EDUCATIONAL BENEFIT – PRACTICAL NURSE POLICY

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Vice President Michaelis presented policy 300.348 Educational Benefit – Practical Nurse Policy. This policy would provide an opportunity for Practical Nursing Faculty to progress to a Master Degree in Nursing. Vice President Michaelis highlighted the following areas in the policy: An employee must complete six months of employment at MATC in the Practical Nursing Program. The maximum annual scholarship award per person is \$5250. If a scholar fails to fulfill their contractual teaching obligation, complete the nursing program within a 3 year period, or drops out of the nursing program, he/she will be required to refund a prorated amount of dollars received from this program. Acceptance of the scholarship funds requires the scholar to successfully complete the course(s) with a C+ grade or better. Jim Evans and Gail McGill questioned the C+ average. The Board of Directors had a discussion and felt like it would be more appropriate to change the grade point average to a B- for reimbursement.

**Motion:**        **Approval of Educational Benefit - Practical Nurse Policy with the change in paragraph 348.3, from a C+ to B- Grade Point Average to qualify for Tuition Reimbursement**

**Moved:**        Gail McGill

**Second:**       Jim Evans

**Vote:**            Unanimous

#### CHANGES TO MATC CORRECTIVE ACTION POLICY

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Director Renee Knapp presented policy 300.311 Corrective Action Policy. This revision is based on recommendations from Utah State Risk Management. The Board was supportive of the changes to the policy.

**Motion:**        **Approval of changes to MATC Corrective Action Policy To replaced 300.311 and removal of the original policy**

**Moved:**        Arthur Newell

**Second:**       Mark Marsh

**Vote:**            Unanimous

#### NORTH UTAH COUNTY CAMPUS - UPDATE

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President Christensen explained that there were a few changes to the floor plans that had to be modified prior to the project going out to bid; it should be by next Monday. The anticipated ground breaking date will be sometime the mid part of June; Board Members' will be notified of the date.

Woodbury Corporation is still proceeding with the mall concept, but MATC won't have any property involvement. Lehi City and Woodbury Corporation have other options for the mall, although putting a road through the MATC property was the best option for them, they have pursued other formats.

#### SPANISH FORK CAMPUS UPDATE

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Vice President Michaelis provided a brief update of the Spanish Fork Campus transfer of ownership. He explained that the bonding proposal is still progressing forward at this time. He has a conference call tomorrow and there will be new information at the next Board meeting.

#### APRIL 2009 CHECK REGISTER

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Information regarding MATC's April accounts payable disbursements and upcoming May payments were provided in electronic format for Directors' review. Vice President Michaelis was available to address questions.

**Motion:**        **Approval of April Check Register and May Disbursements**

**Moved:**        **Jim Evans**

**Second:**       **Mark Marsh**

**Vote:**            **Unanimous**

## GENEVA BUILDING

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A closed session was not necessary to discuss the Geneva Building Acquisition. Handouts were given to the group which included: (Summary of Geneva Building Acquisition, map of Geneva building with the adjacent 2.5 acres, Draft - Property Transfer Agreement between UVU and MATC, and two Purchase contracts).

Vice President Michaelis presented a proposal for the acquisition of the Geneva Building currently owned by Utah Valley University. The proposal also included the acquisition of adjacent property for the expansion of parking. Geneva Building Acquisition consists of the following:

UVU exchanges the following:

Geneva Building – Appraised at \$2,800,000  
Cash - \$1,000,000  
Repairs of Geneva Building Roof – valued at \$240,000

MATC exchanges the following:

10 acres of land at Thanksgiving Point – Appraised at \$4,000,000

The 2.5 acres adjacent to the Geneva building would be purchased with a portion of the 1 million dollars from UVU. The two Purchase Contracts for the 2.5 acres were reviewed. There are two homes located on the property. UDOT plans to widen Geneva road and will purchase the two homes at fair market value, the anticipated time frame is 2 to 3 years. President Christensen informed the group that the MATC has first right of refusal on purchasing water rights for 2.5 acres that could be transferred to the Thanksgiving Point property. Arthur Newell voiced concern that before a final agreement is made to make sure that an environmental study is done on the Geneva property including soil samples, and a flood hazard study. Vice President Michaelis explained that after the MATC Board of Directors gives approval, it must also be approved by the Board of Regents, and the Board of Trustees, those approvals will happen in June.

**Motion: Approval of Geneva Building Acquisition, Two Purchase Contracts for a total of 2.5 acres adjacent to the Geneva Building, and Property Transfer agreement between UVU and MATC. A Phase 1 Environmental Study must be completed, and a contract from UVU needs to be developed stating that the roof repair will be completed**

**Moved: Jen Kelson**  
**Second: Tim Osborn**  
**Vote: Unanimous**

## COMPOSITE PROGRAM UPDATE

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Vice President Keetch gave an update on the Composite Program indicating that the program is scheduled to start the middle of June. Enrollment is on going at this time. Applications for the instructor position are beginning to come into the Human Resource department. Renee Knapp has distributed flyers through out Utah County trying to help the word get out about the instructor position. There is a new company that will be coming into Utah County that will be producing #500 jobs in the composite area; the MATC is excited about the Composite Program.

## NEXT MEETING

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The next meeting will be held Wednesday, June 17, 2009, at the Orem, Mountainland Applied Technology College campus.

## ADJOURN

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The meeting adjourned at 5:30 p.m.

**Motion:**      **To Adjourn**

**Moved:**        Mark Marsh

**Second:**      Jim Evans

**Vote:**          Unanimous

## WASATCH UVU CAMPUS - RECOGNITION CEREMONY

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The recognition ceremony started at 6:00 p.m.