

MATC Regional Board Meeting
Wednesday, April 22, 2009, 4:00 PM
MATC, Orem Campus, Room 115

Board Members Present:

Wayne Anderson
Randall Boothe
Mary Ann Christiansen
Jim Evans
Brent Gordon
Philip Marchant
Gail McGuill
Russ Fotheringham
Arthur Newell
Tim Osborn

Clay Christensen, President

Board Members Excused:

Craig Carlile
Chair Chuck Castleton
Carolyn Merrill
Jen Kelson
Mark Marsh

Staff:

Renee Knapp, Director, Human Resource (minutes)
Fred Keetch, Vice President, Certificates and Degrees Programs
Kirt Michaelis, Vice President, CFO/Finance
Mark Middlebrook, Manager, Marketing
Mark Walker, Vice President, Operations
Lavette Brooks, Manager, Financial Operations
Holly Peterson, Program Manager
Randall Reeves, Custom Fit Manager

Staff Excused:

Ken Pierce, Vice President, Student Services
Barbara Miner, Assistant

Guests:

Doug Golding, CTE Director, Alpine School District

WELCOME

Jim Evans conducted the meeting; because Chair Castleton asked to be excused. Jim Evans thanked the MATC Culinary Arts staff for food. He welcomed CTE Director Doug Golding.

PLEDGE OF ALLEGIANCE

Jim Evans led the group in the Pledge of Allegiance.

APPROVAL OF MINUTES

Minutes from the March, 2009 Board meeting were included for review and approval. Motion to approve minutes with a correction to Philip Marchant's name, and a correction to the Pharmacy Technician Program hours.

Motion: **Approval of minutes**

Moved: Randall Boothe
Second Gail McGuill
Vote: Unanimous

PROGRAM PRESENTATION – CUSTOM FIT

Vice President Walker introduced Randall Reeves who gave a presentation. He answered questions from Board members. Arthur Newell expressed concern that companies are not aware of Custom Fit, although the word is beginning to get out.

MATC FEE SCHEDULE 2009 - 2010

Vice President Michaelis presented an updated Fee Schedule for 2009-2010. The schedule is expanded to reflect all short-term courses as well as full-time programs. The Lab fee is new this year and covers computer lab utilization and maintenance.

Motion: **Approval of MATC Fee Schedule 2009 – 2010**

Moved: Wayne Anderson
Second: Russ Fotheringham
Vote: Unanimous

NORTH UTAH COUNTY CAMPUS - TIMELINE

President Christensen will be the MATC point of contact for all aspects of the construction on the new building at Thanksgiving Point. He presented the tentative timeline for the project and explained the role DFCM will have in the bidding process for a contractor. Mark Middlebrook, Director of Marketing will work with Board member Jen Kelson on the Ground Breaking ceremony. Construction is scheduled to begin June 15, 2009. Board members asked about the square footage of the building, and the role of DFCM and the management of budget. The building will be 75,000 square feet and DFCM will coordinate the finances.

GENEVA BUILDING

Vice President Michaelis provided a five page handout of information about the potential Geneva building acquisition. He requested Board input and feedback and approval to continue negotiations toward the concept of acquisition of the Geneva building through an exchange of ten (10) acres of MATC property at Thanksgiving Point for the UVU owned Geneva building. He provided details regarding the Geneva building and the additional property needed for parking lots. UVU would be exchanging the building, plus one million dollars to purchase the parking property (2.5 acres). Some SBA loans are also tied to the exchange from UVU, which MATC would assume and pay off. UVU plans to relocate their programs, currently in the building. The building will be re-roofed by DFCM as part of the contract. Kirt will present a tentative timeline for final approval at the May Board meeting. Following questions and discussion a motion was made to move forward with the concept and negotiations for exchange.

Motion: **Approval to move forward with the concept to trade up to 10 acres of Thanksgiving Point property with UVU exchanging the Geneva building and one million dollars in cash, pursuing the 10 of 28 acres instead of the 10 of 22 acres as a first priority, with a final approval to be presented at the May Board meeting.**

Moved: Arthur Newell
Second: Tim Osborn
Vote: Unanimous

SPANISH FORK CAMPUS UPDATE

Vice President Michaelis gave a brief update regarding the progress on the transfer of ownership; Wells Fargo Bank has proposed a private placement where they would buy the bond. The lease wouldn't change saving MATC approximately \$70,000 per year in taxes.

APRIL 2009, CHECK REGISTER

Information regarding MATC's April accounts payable disbursements and upcoming May payments were provided in electronic format for Directors' review. Vice President Michaelis was available to address questions.

Motion: **Approval of April, Check Register**

Moved: Randall Boothe
Second: Gail McGuill
Vote: Unanimous

EXECUTIVE CLOSED SESSION

An executive session was necessary to discuss property and/or personnel issues.

Motion: **Approval of moving into closed session**

Moved: Tim Osborn

Second: Gail McGuill

Vote: Unanimous

Attendance in closed session:

Board Members:

Wayne Anderson
Randall Boothe
Mary Ann Christiansen
Jim Evans
Russ Fotheringham
Brent Gordon
Philip Marchant
Gail McGuill
Arthur Newell
Tim Osborn

MATC Staff:

Clay Christensen
Renee Knapp
Fred Keetch
Kirt Michaelis
Mark Middlebrook
Mark Walker

Motion: **Approval of moving out of closed session**

Moved: Arthur Newell

Second: Gail McGuill

Vote: Unanimous

NEXT MEETING

The next meeting will be held Wednesday, May 20, 2009, at Wasatch Utah Valley University College campus.

ADJOURN

Motion: **To Adjourn**

Moved: Randall Boothe

Second: Brent Gordon

Vote: Unanimous