

MATC Board of Directors Meeting

Wednesday, December 17, 4:00 PM

MATC, Orem Campus, room 115

AGENDA

- I. Welcome – Members and Guests**
- II. Pledge of Allegiance**
- III. Board of Directors Business Items**

Item 1: Tab 1 **Minutes from the November, 2008 Board meeting** are included for review and approval.

Recommendation: Approval of minutes

Item 2: Tab 2 **Program Presentation – Dental Assisting** (*Presenter: Holly Peterson*)
The Dental Program continues to be among the most popular offered by the MATC. It is rigorous, with a reputation for high quality instruction. The presenting instructors are Julie Francis, American Fork; Judy Keller, Spanish Fork; and Leslie Huston, from Orem. Each instructor will discuss what is happening at their campus this year.

Recommendation: Information Only

Item 3: Tab 3 **MATC Meeting Schedule 2008-2009 year** (*Presenter: President Christensen*)
President Christensen will review the MATC Meeting Schedule for the 2009-2010 year.

Recommendation: Approval of the MATC Meeting Schedule for 2009-2010

Item 4: Tab 4 **MATC Educational Benefits Policy Adjustments** (*Presenter: Renee Knapp*)
Periodically, adjustments are necessary in maintaining the College policies and procedures, as previously passed by the Board of Directors. Renee Knapp, Director of Human Resources will present adjustments to Policy 300.350 Educational Benefits.

Recommendation: Approval of Adjustments to Policy 300.350 Educational Benefits

Item 5: Tab 5

COE Annual Report (Presenter: Vice President Pierce)

Mountainland Applied Technology College is accredited by the Council on Occupational Education (C.O.E.). There are three major areas that C.O.E. looks at for a school to continue to be accredited, Completion, Placement and Licensure. These three areas of emphasis have bench marks that must be reached by the school for their adult population. If a school doesn't reach those bench marks, the school is placed on a warning probationary status. As part of the MATC's commitment and plan to meet the placement bench mark, a Placement Specialist was hired in the Student Services department to address specific issues pertaining to placement. Perkins Funding was provided in order to secure this position. The plan has been successful in MATC meeting the COE placement bench mark in the annual report for 06-07 and 07-08.

Recommendation: Information only

Item 6: Tab 6

Student Recognition Ceremonies (Presenter: Mark Middlebrook)

The dates, times, and locations of the Student Recognition Ceremonies for 2009 are listed under tab 7. Board members need to be identified to conduct the ceremonies and suggestions are requested for guest speakers for each ceremony. Mark Middlebrook will lead a discussion to identify individuals for each activity.

Recommendation: Information only

Item 7:

Update on the MATC North Utah County Campus Building and a Legislative update (Presenter: Vice President Walker)

Vice President Walker will give an update on the North Utah County Campus building and discuss contact with legislators.

Recommendation: Information only

Item 8:

November, 2008 Check Register (Presenter: Vice President Michaelis)

Information regarding MATC's November, accounts payable disbursements and upcoming December payments will be provided in electronic format for Directors' review. Vice President Michaelis will address questions at the Board meeting.

Recommendation: Approval of November check register

IV.

Next Meeting

January 21, 2009 - 4:00 PM

MATC, Orem Campus

V. Adjourn

- * A Holiday Meal prepared by Mountainland Applied Technology Culinary Arts Program and will be served at 5:30 p.m. at the MATC Orem Campus in the “Hall of Flags.” Spouse/or partner invited.**

In accordance with UCA Section 52-4-6(2), the MATC Board of Directors reserves the right to add unforeseen emergency or urgent items to the meeting agenda at the beginning of each meeting by a majority vote of the Board and with the best practical public notice.