

MATC Board of Directors Meeting

Wednesday, June 18, 2008, 4:00 PM

MATC, Orem Campus, Board Room (203e)

I. Welcome – Members and Guests

II. Pledge of Allegiance

III. Board of Directors Business Items

Item 1: Tab 1 Minutes from the May, 2008 Board meeting are included for review and approval.

Recommendation: Approval of minutes

Item 2: Tab 2 Program Presentation – Business Technology (Presenter: Vice President Keetch)
LeeAnn Boyer an instructor for the MATC will introduce the Business Technology program and give a presentation.

Recommendation: Information Only

Item 3: Tab 3 Communication Oversight Committee Presentation (Presenter: Vice President Pierce) Marietta Evans will give a presentation regarding the MATC Communication Oversight Committee.

Recommendation: Information Only

Item 4: Tab 4 MATC Budgets for 2008-2009 (Presenter: Lavette Brooks)
The MATC 2008-2009 Operating Budgets will be presented. Lavette Brooks will present and be available to answer questions.

Recommendation: Approval of MATC Budgets for 2008-2009

Item 5: Tab 5 MATC Policies (Presenter: Renee Knapp)
Periodically, changes, additions or deletions are necessary in maintaining the College Policies and Procedures, as previously passed by the Board of Directors. Adjustments for 300.365 Sabbatical Leave, 300.393 Volunteer Service, 600.604 Admissions, and 600.610 Student Travel will be presented for Board approval by the Director of Human Resources, Renee Knapp.

Recommendation: Approval of Policies

- Item 6: Tab 6 MATC Board of Director 2008 Meeting Schedule (*Presenter: President Christensen*)**
The meeting schedule for the remainder of the year has changed due to changes in the Orem Campus Lease. *Note see meeting schedule for new location.
- Recommendation: Information Only**
- Item 7: Tab 7 Lehi City Land use Proposal (*Presenter: President Christensen*)**
President Christensen will discuss a proposed partnership with Lehi City and MATC regarding property at Thanksgiving Point.
- Recommendation: Approval of Lehi City Land use**
- Item 8: Tab 8 Audit Committee update (*Presenter: Chair Castleton*)**
Chair Castleton will lead a discussion on the Audit Committee membership. The UCAT Audit Committee Policy is included for review.
- Recommendation: Approval of the Audit Committee Membership**
- Item 9: Pilot Program for Full-Time Instructors (*Presenter: Vice President Keetch*)**
There were 18 instructors who participated in the Pilot Program for Full-Time Instructors for 2007-2008. Most instructors, if not all, will be complete their projects by June 30. This program has encourages the participating instructors to enhance their programs in a variety of ways. The administration believes this Pilot Program has been very successful and would encourage the Board to support an Incentive Program for the upcoming 2008-2009 year.
- Recommendation: Approval to extend the Incentive Program for 2008-2009**
- Item 10: Board Member Update (*Presenter: Chair Castleton*)**
Chair Castleton will lead a discussion on new Board membership status.
- Recommendation: Approval of new Board members**
- Item 11: May, 2008 Check Register (*Presenter: Lavette Brooks*)**
Information regarding MATC's May accounts payable disbursements and upcoming June payments will be provided in electronic format for Directors' review. Lavette Brooks will address questions at the Board meeting.
- Recommendation: Approval of May, Check Register and June, Disbursements**

IV. Next Meeting
August 20, 2008 - 4:00 PM
MATC, Orem Campus (room #115)

V. Adjourn

In accordance with UCA Section 52-4-6(2), the MATC Board of Directors reserves the right to add unforeseen emergency or urgent items to the meeting agenda at the beginning of each meeting by a majority vote of the Board and with the best practical public notice.